

Name

Class

# Senior Project Portfolio Checklist

Be sure to use tabbed dividers for each of the follow categories:

## Legal Agreements

\_\_\_\_\_ 50 points

- Final Draft: Proposal Letter, signed by parent
- Rough Draft: Proposal Letter, signed by SP teacher
- Parent/Guardian Acknowledgement and Contract
- Mentor Agreement Form
- Topic and Artifact Exploration Sheet

## Rubrics

\_\_\_\_\_ 50 points

- All course grading and scoring guides
  - o Senior Project PowerPoint Rubric (scored)
  - o Senior Project Exhibition Night Rubric (scored)
  - o Senior Project Product Artifact Rubric (scored)
  - o Senior Project Research Paper Rubric
  - o Senior Project Oral Presentation Rubrics (scored)

## Journals/Logs

\_\_\_\_\_ 100 points

- Guided Journal Entries
- Log Sheet: Record of time spent on project/research/artifact *outside* of class

## Notes/Research

\_\_\_\_\_ 100 points

- Notes taken from research
- Evidence of research (printed copies of information from websites)
- Senior Project Peer Positive Comment / Helpful Hint feedback
- Interview(s) with mentor
- Photo documentation or other visual documentation
- Works Cited page (MLA format, minimum 3 sources)

## Presentation Aids

\_\_\_\_\_ 50 points

- PowerPoint/Prezi slides: printed
- Visual representation of project/artifact

## Career Readiness

\_\_\_\_\_ Pass/Fail

Gear Up Coordinator Signature: \_\_\_\_\_

## Research Paper

\_\_\_\_\_ 100 points

3-5 pages (not including works cited page)

---

\_\_\_\_\_ 450 Total